

CARF...Commission on Accreditation of Rehabilitation Facilities

Challenges Assessment Review Focus

Newsletter #5

by Angela Williams

CARF Quote of the Month:

It is easier to do a job right than to explain why you didn't - **Martin Van Buren**



Now it is time to break down each of the CARF standards for everyone to understand what to expect. We will cover 2-3 per newsletter until all are completed. Let's begin with the Section 1-A

❖ **Leadership (1-A)**-CARF surveyors will review:

Universal's Organizational chart and overall structure

The roles and responsibilities of senior management

Mission statement

Budget

Universal's Strategic Plan

Specific department plans including program outcomes

Senior management minutes that relate to strategic planning

Cultural competency and diversity plan and training for management

Public Education activities

Website information

Reports from all client, staff and stakeholder surveys

Universal's Annual report and QI plan

Numerous policies regarding Leadership, including:

**healthcare fraud policy and procedure

**ethics policy and procedure

**policy on contractual relationships

❖ **Strategic Integrated Planning (1-C)**-CARF surveyors will review:

Universal's Strategic Plan which is to include:

**Involvement of persons served and other stakeholders

**Service needs and demographics

**Regulatory and legislative issues

**Goals and priorities



Next time we will look at 1-D - Input from Persons Served and Other Stakeholders and 1-E Legal Requirements. If you have any questions about any of the information that will be reviewed, please speak with your supervisor....they can point you in the right direction!!