

# CARF...Commission on Accreditation of Rehabilitation Facilities

Challenges Assessment Review Focus

Newsletter #10

by Angela Williams

## **CARF Quote of the Month:**

Even if you are on the right track...  
you will get run over if you just stand there!

**Will Rogers**



### **2-A – Program Structure and Staffing - CARF surveyors will review:**

- ✓ Written plan for each Core Program surveyed
- ✓ Documentation of the attendance of participants at plan meetings
- ✓ Written procedure for Crisis intervention services
- ✓ Record of Competency-Based Training

### **2-B – Screening and Access to Services – CARF surveyors will review:**

- ✓ Documentation of initial screening
- ✓ Policies and procedures for the screening process and defining access to services
- ✓ Initial and on-going assessments
- ✓ Criteria for admission to and exclusion from services
- ✓ Documentation of ineligibility and recommendations for alternative services
- ✓ Status of waiting lists for services, if applicable
- ✓ Individual records

### **2-C – Individual Plan – CARF surveyors will review:**

- ✓ Examples of Individual Plans
- ✓ Examples of progress notes
- ✓ Examples of coordinating services provided outside of the organization
- ✓ Examples of how persons served are supported to find community resources

### **2-D – Transition/Discharge – CARF surveyors will review:**

- ✓ Discharge plans for persons no longer receiving services
- ✓ Indication that follow-up occurred within 72 hours after a person is discharged for aggressive/assaultive behavior
- ✓ Identification that personnel responsible for follow-up contact after transition occurs
- ✓ Completed transition plans that demonstrate early and on-going involvement of the person served

**CARF is a mirror.....it allows us to look at ourselves and see what we really look like!**

